



VISTA



What is Vimeo?

Vimeo is a video-sharing website on which users can upload, share and view videos. Its name is an anagram of 'Movie'. Vimeo attracts over 100 million unique visitors per month and has more than 22 million registered users. It is a secure platform that is used by professional filmmakers and distributors to share films worldwide and is an ideal way to safely upload and share your Golden Owl films.

How to upload your Golden Owls film using Vimeo

- Go to www.vimeo.com
- Create an account, if you don't already have one.
 - All you need is your name, email address and password to get started
 - At the joining page, select Vimeo Basic and click on 'Continue' (this will give you 500Mb per week upload allowance, which should be fine for your short films)
- An email will be sent to the email address you created the account with – you just need to click on the link in the email to verify your account.
- On your Vimeo homepage click on the 'Upload a video' button in the top right hand corner
- On the Upload Your Video page, click on the 'Choose a Video to Upload' button and then navigate to the video on your computer hard drive.
- The video will begin to upload. While this is happening you can change the settings for your video.
 - Basic Info tab
 - Change the Title to the title of your film
 - In Description, add in your name (or the name of your school, college or organisation) and a short synopsis of the film
 - Privacy tab
 - Change 'Who can watch this video?' to 'Only people with a password' and type your chosen password in the box. Make sure you remember this password as you need to include it on the Golden Owls Application Form
 - Change 'Where can this video be embedded?' to 'Nowhere'
 - Change 'Who can comment on this video?' to 'No one'
 - Change 'What can people do with this video?' to 'Download the video' – this is important as we need to be able to download the video for the judging days and for screening at the Awards ceremony if it is shortlisted.
 - Click on 'Return to Video'. Your video will join the queue to be processed (this may be up to an hour on a basic account) and will then be converted.
- Make a note of the video number – this is the number that appears in the main browser toolbar e.g. www.vimeo.com/0000000000 - this is the number you need for the application form.
- Once uploaded you will be able to view the film online. No one else will be able to either watch it or search for it, unless you give them the password.